GLEN OSBORNE BOROUGH
P.O. Box 97, Sewickley, PA 15143

Phone: 412-699-3850
glenosborneborough.org

Permit Application & Procedure for:

Date: _____

☐ **Land Development** ☐ **Conditional Use** ☐ **Subdivision**
☐ **Lot Consolidation** ☐ **Zoning Change** ☐ **Zoning Variance -** include attachment explaining need for variance

PROCEDURE & APPLICATION INSTRUCTIONS:

The following must be filed with the Glen Osborne Borough Secretary on behalf of the Glen Osborne Borough Council. Nine (9) copies of the application and plans must be submitted not less than fifteen (15) working days prior to the regular meeting of the Planning Commission, held on the first Wednesday of the month. Each application for a land development, conditional use, subdivision, consolidation, or zoning change must be accompanied by a copy of the deed for the property. The application must be signed and dated by the applicant. Any application which is incomplete will be returned, unprocessed, to the applicant.

Glen Osborne Borough
Attention: Borough Manager
Mailing Address: P.O. Box 97 Sewickley, PA 15143
Email: admin@glenosborneborough.org

The applicant must forward one (1) copy of the application and plans to the Borough Solicitor and Borough Engineer:

BOROUGH SOLICITOR:
Harlan S. Stone, Esq.
Babst, Calland, Clements & Zomnir, P.C.
Two Gateway Center
Pittsburgh, PA 15222
HStone@babstcalland.com

BOROUGH ENGINEER:
Clint Reilly
NIRA Consulting Engineers, Inc.
950 Fifth Ave.
Coraopolis, PA 15108-1802
CRreilly@niraengineers.com

Each application must be submitted with an application fee, currently $500.00. The Applicant is advised that the application fee represents a deposit and that the applicant shall be responsible for all costs incurred by the Borough for review by the Borough's professional consultants as provided for under Section 503 of The PA Municipalities Planning Code, P.L. No. 247 as re-enacted and amended.

Application begins on page 2.

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APPLICANT DETAILS

Name: _____ Company: _____ Phone: _____
Email:_____ Address: _____
City: _____ State: _____ Zip Code: _____

PROPERTY OWNER DETAILS

Name: _____ Phone: _____ Email:_____
Address: _____
City: _____ State: _____ Zip Code: _____

SURVEYOR/ENGINEER DETAILS

Name: _____ Company: _____ Phone: _____
Email:_____ Address: _____
City: _____ State: _____ Zip Code: _____

LOCATION OF PROJECT

Street Address:_____
Allegheny County Lot & Block #: _____
Development/Plan Name: _____
Zoning Classification: _____ Is rezoning requested? ☐ Yes ☐ No
Proposed Land Use:

# of Proposed Lots/Units: _____ Public or Private Water Supply Source?: _____

Does plan require extension of public water system?
☐ Yes ☐ No

Is public water supply available?
☐ Yes ☐No

Does plan require extension of public sewer system?
☐ Yes ☐ No

Are public sewers available?
☐ Yes ☐ No

How will sewer service be provided if public facilities are not available?

If on-lot sewage disposal is proposed, has soil testing been performed? ☐ Yes ☐ No ☐ N/A
Please provide results and details as appropriate.

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Has an investigation been made to determine site and soil suitability for the proposed development? Please provide results and details as appropriate. ☐ Yes ☐ No

Has an investigation been made to determine if property is subject to subsidence due to mining activities? Please provide results and details as appropriate. ☐ Yes ☐ No

What is the average slope of the site? _____ Are any new streets proposed? ☐ Yes ☐ No

Are any extensions to existing streets proposed? ☐ Yes ☐ No

Does the property abut a state or county road? ☐ Yes ☐ No If yes, please specify: _____

Will proposed development alter or enclose a natural drainage course? ☐ Yes ☐ No

Will the proposed development include any grading? ☐ Yes ☐ No If yes, please explain below:

List utilities presently available at the site and the name of each utility provider.

APPLICANT HEREBY AGREES TO ABIDE BY REQUIREMENTS OF THE BOROUGH'S SUBDIVISION AND LAND DEVELOPMENT ORDINANCE, BUILDING CODE, ZONING ORDINANCE, AND ALL OTHER APPLICABLE ORDINANCES AND REGULATIONS OF THE BOROUGH OF GLEN OSBORNE AND LAWS OF THE COMMONWEALTH OF PENNSYLVANIA.

_____ _____ _____

Signature of Applicant Printed Name Date