

**GLEN OSBORNE BOROUGH  
MINUTES OF JUNE 21, 2011  
COUNCIL MEETING**

**CALL TO ORDER**

The regular meeting of Glen Osborne Borough Council was held in the Osborne Elementary School on Tuesday, June 21, 2011. President Richard Klixbull called the meeting to order at 7:30 p.m.

The following individuals were in attendance at the meeting:

Council: Barbara Carrier, Katharine Harbison, William Hittinger, Thomas Huddleston, Richard Klixbull, Louis Naugle, John Orndorff

Officials: Solicitor's Representative - Richard Canciello, Secretary Diane Vierling, Treasurer Nancy Ersly

**APPROVAL OF MAY 17, 2011 MINUTES**

The Minutes were not read as members received a copy in their packet. On motion of John Orndorff, seconded by Barbara Carrier, Council voted 7 – 0 to approve the minutes.

**SECRETARY'S REPORT**

On May 20, 2011, Bruce and Merilees Electric Company (signal maintenance contractor) completed repairs to the traffic signals located at Ohio River Boulevard, Beaver Road, and Red Gate Road. A loop was installed, the junction box was replaced, and a new fused service disconnect was installed. There has been a noticeable improvement in the flow of traffic.

Quaker Valley Council of Governments (QVCOG) has completed a review of the refuse bid contracts. Refuse bid documents for a contract commencing in 2012 were emailed to Council members for their review. Contents of the documents are basically the same as the present contract with the exception of the additional paperwork for household hazardous waste (HHW) and consumer electronics waste (E-Waste.) Any questions or concerns should be addressed to John Jakiela (QVCOG Executive Director) before the bid is advertised in July. From August through September the Borough will be able to enter into contract with the lowest bidder.

The Implementation Committee of the Allegheny North Tax Collection Committee (ANTCC) is working on creating a smooth transition to joint tax collection with Keystone Collections Group by offering education classes for employers. Effective January 1, 2012, Keystone Collections Group will become the official Tax Collector of earned income tax (EIT) and local services tax (LST) for all taxing authorities with the Allegheny North Tax Collection District (ANTCD.) This change was brought about by Act 32 passed in 2008. Act 32 provides for the consolidation of Earned Income Tax Collection to countywide tax collection districts and for the standardization of the local tax collection process. One of the most significant changes will be mandatory payroll

withholding of this tax and new reporting requirements. Employer education meetings have been organized in each of the 12 school districts within the ANTCD.

Michael Babusci, P.E. with PB Americas, Inc. has been on vacation. He is working on a revised Scope of Services for the feasibility study of the relocation of the railroad crossing at River Road and S.R. 65. He plans to submit the revised scope to PennDOT, and a copy will be sent to the Borough.

The Borough's Newsletter was mailed on June 14, 2011. Residents have begun returning their Emergency Cards to the Borough.

### **MAYOR'S REPORT**

In Mayor Boswell's absence, President Klixbull reported that members of Council met with Sewickley's Engineer and John Burger regarding the location of the new pump station and the plans for Osborne Self Storage. Another meeting will be scheduled as soon as revised drawings are received from Sewickley's Engineer.

President Klixbull and Mayor Boswell met with the Secretary and reviewed her duties and overtime. They will continue to review this in the coming months.

### **PUBLIC SAFETY COMMITTEE REPORT**

Barbara Carrier reported that Jeff Lang has been on vacation and the new Glen Osborne signs should be completed soon. Louis Naugle observed a white rectangular sign: "OSBORNE BOROUGH," posted along Ohio River Boulevard near the traffic signal at the island. Barbara Carrier will find out if this is a PennDOT sign or a Glen Osborne sign.

### **PUBLIC WORKS COMMITTEE REPORT**

On motion of Barbara Carrier, seconded by Louis Naugle, Council was polled and voted unanimously to approve the Amended Street Opening **Ordinance #395**.

A new manhole has not yet been installed on Davis Lane. John Orndorff reported that Insight Pipe Contracting, L.P., is no longer working on this project. Dick Stewart will be hiring another company to clean out the sewer.

John Orndorff reported that Dick Stewart estimated the cost for NIRA engineers to inspect the repaving of Beaver Road will be \$25,000. William Hittinger questioned why this "over-sight" process is necessary.

**FINANCE COMMITTEE REPORT**

Louis Naugle reported that the Committee is still working on the Cable Franchise Agreement and they are waiting for Comcast to finalize the contract with Sewickley. Mayor Boswell and President Klixbull devised a rough draft of an overtime policy after they met with the Secretary. The Finance Committee used the rough draft and designed an overtime policy which Louis Naugle presented at the Council Meeting. Council Members requested time to review this policy and will vote at the next Meeting. A Petty Cash policy will also be discussed at the next Council Meeting.

**PUBLIC SERVICES COMMITTEE REPORT**

Katharine Harbison reported that the Beautification Committee met and decided to mulch under the guardrail along the ramp at the end of Beaver Road.

**BILLS**

A Check Detail was included in the packet sent to Council, the Mayor, and the Solicitor. Barbara Carrier stated that the EPD invoice should not have been billed to Glen Osborne for the ASO project, and she requested that check #2442 be held so that she can contact EPD. John Orndorff motioned payment of the bills, with the exception of check #2442 for EPD. Katharine Harbison seconded the motion. Council was polled, and all voted yes.

**ADJOURNMENT**

There being no further business, on motion of Thomas Huddleston, seconded by Barbara Carrier, Council voted 7 – 0 to adjourn at 8:49 p.m.

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Diane E. Vierling, Borough Secretary